



11 November 2019

CRI Capital Advisors, LLC is a mergers and acquisitions investment banking firm providing solutions for lower-middle market companies that typically generate between \$10 million and \$250 million in annual sales. The Firm does not maintain, accept nor transact business in securities, cash or cash equivalents and serves only clients that would be considered institutional in nature. We are not an order-based broker/dealer.

The Firm's policy is to respond to a Significant Business Disruption (SBD) by safeguarding employees' lives and office capabilities so as to maintain connectivity, along with continuing customer service.

- I. Emergency Contact Persons in the event of a business disruption:
  - a. Joel Sikes, Partner/Managing Director: [joel@criadv.com](mailto:joel@criadv.com) 334.467.1092
  - b. Jason R. Fry, Chief Compliance Officer: [jason@criadv.com](mailto:jason@criadv.com) 972.665.0878 ext. 4128
- II. Joel Sikes, the Partner and Managing Director has approved the implementation and yearly testing of this business continuity plan.
- III. The plan, as described within, is available online at [criadv.com](http://criadv.com) and a copy will be provided upon request.
- IV. CRI Capital Advisors anticipates two kinds of SBDs, internal and external. Internal SBDs affect only our Firm's ability to communicate and do business, such as a fire in our building. External SBDs prevent the operation of the securities markets or a number of firms, such as a terrorist attack, a major weather event, or an unforeseen wide-scale, regional disruption.
- V. The Firm relies on cellular based communications, which allow employees and management, along with clients to remain in contact with each other from remote locations other than the primary office. Short of a catastrophic loss of critical infrastructure, it is reasonable to expect cell phone and email/internet capability to be accessible for employees and our clients. The vast majority of the Firm's business with clients is conducted by the aforementioned means on a daily basis. For books and records accessibility, the Firm utilizes a cloud based document management service, which is accessible via the internet.
- VI. On an annual basis the Firm will require employees to work from remote locations in order to confirm their capability to access the internet and conduct business by phone.